

Membership/Communications Committee – duties include:

- Coordinate membership drive and encourage attendance at monthly meetings – utilizing TML membership base – Regions 8 and 13.
- Work with Treasurer to maintain membership list during membership drive.
- Provide Secretary “News of Interest” to include in newsletters.
 - Announcements – retirements, relocations, births (children and grandchildren), etc.
 - Achievements – marathon participant, degree, recognition by Council, state, etc.
 - Deaths and illnesses.
- Manage delivery of arrangements or cards for members (celebration, loss, etc.).
- Develop guidelines defining serious illness, items of concern, announcements and appropriate level of acknowledgement.
 - Present to NTMCA Board.
 - Present to NTMCA membership for approval.
- Review guidelines on an annual basis.