



# NORTH TEXAS MUNICIPAL CLERKS ASSOCIATION MEMBERSHIP APPLICATION 2020-2021

**\*\* Please notice the change of address for payments \*\***

The **NORTH TEXAS MUNICIPAL CLERKS ASSOCIATION (NTMCA)** is an organization of City Clerks and Secretaries working together to assist and support each other in their positions with municipal government.

**NTMCA** exists because City Secretaries and Clerks are a viable part of municipal government who want to perform their duties in an effective and economical manner and are dedicated to helping others by sharing experiences, procedures, and solutions to common problems.

**NTMCA** provides a range of programs and activities to assist City Secretaries and Clerks in achieving their goals of professionalism.

**NTMCA** produces a monthly newsletter highlighting meetings and informative programs held each month. Position announcements and appointments are also included in the newsletter.

**NTMCA** sponsors an annual Professional Seminar each year of general interest for all City Secretaries and Clerks.

**MEMBERSHIP DUES ARE SUBJECT TO TIER LEVEL (For a list of tiers, see page 2.)**  
(For the period of October 1, 2020 through September 30, 2021)

Name:	Title:
City:	
Mailing Address:	
Phone:	E-mail:

Regarding your tenure as an NTMCA member, what year did you join NTMCA? \_\_\_\_\_

Have you been a continuous member since you joined the NTMCA Chapter? \_\_\_\_\_

If no, explain gap in membership. \_\_\_\_\_

**Place an [X] in the box(es) if you are:**

Texas Registered Municipal Clerk (TRMC) (Graduate of Certification Program)	
Enrolled in Texas Registered Municipal Clerks Certification Program If so, <b>education status</b> and <b>anticipated graduation date</b> :	
Certified Municipal Clerk (CMC) (Certified by International Institute of Municipal Clerks)	
Master Municipal Clerk (MMC)	
<b>Tiers 1, 2, 4, 5 - \$30.00</b>	<input type="checkbox"/> Tier 1 <input type="checkbox"/> Tier 2 <input type="checkbox"/> Tier 4 <input type="checkbox"/> Tier 5
<b>Tier 3 - \$15.00</b>	

I wish to make a contribution to the Alyce Deering Scholarship Fund in the amount of \$ \_\_\_\_\_ (please by check)

**Please make checks payable to NTMCA and mail with this form to:  
Dianna Buchanan, City Secretary/ Administrative Services Director  
City of Haslet  
101 Main Street  
Haslet, Texas 76052  
817-439-5931 x102 dbuchanan@haslet.org**

**If you use PayPal to make your payment, send a completed application to Dianna via email.**

## **Membership guidelines and eligibility for the North Texas Municipal Clerks Association are as follows:**

**TIER 1:** Any person who serves as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, who is employed within the jurisdictional area of the organization, may be a member with full voting rights as long as he/she remains in good standing. This member may serve on any committee within the organization.

**TIER 2:** Any person who retired as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, shall maintain his/her voting rights if he/she remains in good standing and maintains current certification. This member may serve on any committee within the organization.

**TIER 3:** Any person who retired as a municipal clerk, deputy municipal clerk and/or assistant to a municipal clerk, and remains in good standing but does not maintain current certification, may maintain membership but relinquishes his/her voter rights. This member may not serve on any committee within the organization. Tier 3 membership dues shall be one half of the regular membership dues.

**TIER 4:** Any person who works closely with the municipal clerk, such as an employee in the city manager's office, mayor's office or city attorney's office, or someone who is pursuing certification or recertification as a Texas Registered Municipal Clerk (TRMC) through the Texas Municipal Clerks Certification Program (TMCCP) may also become a member of the NTMCA by submitting an application and paying the required dues, and will be granted voting rights. This member may serve on any committee within the organization.

**TIER 5:** Vendors and other sponsors may become members of the NTMCA by submitting an application and paying the required dues, but will not be granted voting rights. This member may not serve on any committee within the organization.